

Select Board Meeting, Monday, May 8th, 2023, at 6:30 pm

Location: Town Office Meeting Room: 37 High Street Cavendish Vermont

Present: Bob Glidden (Chairman), Mike Ripley, George Timko, Shannon Devereux, Stephen Plunkard, Diane McNamara (Town Clerk), Jen Leak (Recording Secretary), Noah Schmidt (LPCTV) and citizens as listed on the attached sheet.

1. Call the meeting to order

Bob Glidden, Chairman, called the meeting to order at 6:31 pm.

2. Executive Session to discuss a personnel matter.

George Timko moved/Mike Ripley seconded a motion to enter executive session at 6:31 pm and invited Mr. Chambers to join them. All voted in favor.

Mike Ripley moved/Shannon Devereux seconded a motion to exit executive session at 6:37 pm. All voted in favor.

George Timko moved/Mike Ripley seconded a motion that the Select Board hire Rick Chambers as Town Tanager, starting May 15th, 2023, according to the contract they had prepared. All voted in favor.

The Board welcomed and introduced Rick Chambers, who was present, as the new Town Manager.

3. Approval of minutes from April 17, 19, 24, and 27, 2023.

Mike Ripley moved/George Timko seconded a motion to approve the minutes from April 17, 19, 24, and 27, 2023, as written. All voted in favor.

4. Adjust agenda

There were no adjustments.

5. Hear Citizens

Margo Caulfield was present. She said that she thought a discussion about removing the pine tree near the Stone Church was going to be on tonight's agenda and asked if the Board had spoken with the Town attorney about what permissions would be needed to remove it. Diane said that she had done some research but had not found any clear descriptions of the boundary lines. She suggested that someone needed to measure the lots. Margo said that if the tree lands on the Church it will cause many thousands of dollars of damage. Margo said that she and Bruce had looked at it and thought the tree was right on the boundary line. Diane said she had not heard back from Bruce and apologized for not having it on this month's agenda. Mike suggested waiting to hear from Bruce and discussing this issue again.

Doris Eddy was present. She said that the Cavendish Streetscapes Committee would like permission to use the Proctorsville Green on June 24th for an event. She said that they also have someone who will donate their time to trim the trees on the Proctorsville Green, if the Town will take the branches away. Doris said that since Brendan has resigned she needs someone to agree

to be her deputy Health Officer and she suggested appointing the new Town Manager Rick Chambers. Bob agreed that could be on next month's agenda.

6. Continuation of discussion on concerns regarding drinking water raised at 04/17/2023 Select Board meeting.

Diane said that there have been two issues concerning residents: first - the elevated manganese level from October which didn't get reported until March and second - the intermittent discoloration. She said that the discoloration is being addressed by cleaning the well and changing the filtration media.

Diane said that she has spoken with the Chief Water Operator about the manganese testing who said that he believed this test was an anomaly. Diane said that she also talked with someone at the State who said that there was confusion between the State and the lab which does our water testing, and that confusion caused the delay in notifying the Town that a public notice needed to go out. She said that they have resolved this communication issue. She said that the most recent water tests show no detectable manganese in the water leaving the water filtration plant. She said that manganese is tested quarterly and there is an Agency of Natural Resources website which reports the test results. Diane said that she could put a link to that website on the Town website.

Daniela Clark was present and asked why the water operator was not present tonight. Diane said that she suggested waiting for the new Town Manager to get up to speed and he can present more information at the next meeting. Daniela asked what in-house testing is done on the water. Diane said that there is some testing done but she did not know the schedule and added that the Town is not a qualified testing laboratory but she believed it gave the operators a "heads-up" so a sample could be brought to our testing laboratory if indicated. Diane said that she could not give any more information on the testing process and suggested that more information would be available once the new Town Manager is in place. Bob agreed.

7. Martha Harrison of Mount Ascutney Regional Planning Commission present to discuss Cavendish Capital Budget and Program Update and request Select Board consider signing an "Amended Resolution for Municipal Planning Grant".

Martha Harrison was present. She said that Cavendish was awarded a municipal planning grant to update the Capital Budget Plan. She said that the grant needed to be accepted and the Chair of the Select Board could do that. Bob asked the amount of the grant and Diane asked what the time frame to spend that money was. Martha said that the grant amount was \$17,280 and the time frame was usually 2 years but she hadn't seen the agreement herself. She added that she would do much of the work on the Capital Budget plan and the Town match would be 10%.

Martha handed the Board an amendment that would allow the new Town Manager to sign for grants in the future and said that she could stop by this week to help Bob set up an online account and accept the Planning Grant.

George Timko moved/Shannon Devereux seconded a motion to accept the Amended Resolution for Municipal Planning Grants for the Town of Cavendish. All voted in favor.

Martha said that she could stop by and help Bob accept the Municipal Planning Grant this week which needs to be done online. Bob agreed. She handed out some information on municipal energy grants available that she thought the Board might be interested in.

8. Select Board to review and consider approval of Liquor Licenses for Grafton Village Cheese Company and Outer Limits Brewing.

Diane said that Grafton Village Cheese Company will be opening a retail store in the old Black River Produce building on Route 103 and has applied for a second class liquor license to sell beer and wine.

Bob Glidden moved/Mike Ripley seconded a motion to approve a second class liquor license for Grafton Village Cheese Company. All voted in favor.

Diane said that she had spoken with Outer Limits Brewing about their Outside Consumption permit. She said that their outdoor permit was initially approved during Covid restrictions, and the area is on the Town-owned parking lot. She added that they said they were not expecting it to be approved now that the Covid emergency is ending.

George Timko moved/Mike Ripley seconded a motion to deny the Outdoor Consumption Permit for Outer Limits Brewing. George commented that they could apply for another Outside Consumption permit with a different outdoor seating area. All voted in favor.

9. Appointment of representative and alternate to the Solid Waste Management District.

Diane said these positions had not been appointed at the Annual Organizational meeting. Stephen said that he would be serve as the alternate representative. The Board asked Rick if he would be willing to serve as the representative. Rick agreed he would.

George Timko moved/Mike Ripley seconded a motion to appoint Rick Chambers, Town Manager, as Representative to the Solid Waste Management District and Stephen Plunkard as Alternate Representative to the Solid Waste Management District for terms of one year each. All voted in favor.

10. Consider letter of interest for appointment to MARC VTrans Town Advisory Committee.

Diane said that John Saydek had submitted a letter of interest to be appointed as the Representative to the MARC VTrans Town Advisory Committee. Bob said that John has served on that Committee previously.

Bob Glidden moved/Shannon Devereux seconded a motion to appoint John Saydek as Representative to the MARC VTrans Town Advisory Committee for a term of one year. All voted in favor.

11. Select Board to review and consider approval of Annual Financial Plan for Town Highways and Certificate of Compliance for Town Road & Bridge Standards and Network Inventory.

Diane said that these plans need to be approved yearly and she handed them out to the Board to review.

George Timko moved/Mike Ripley seconded a motion to approve the Annual Financial Plan for Town Highways and Certificate of Compliance for Town Road & Bridge Standards and Network Inventory. All voted in favor. George commented that the Town needs to accept the lane behind Outer Limits Brewing which the Town maintains but is not included in our inventory.

12. Consider request for Town Memorial Day program at Hillcrest Cemetery.

Margo said that she, Amy Bohren (CTES Principal), George Thomson (former CTES Principal) and Bruce McEnaney (Cemetery Sexton) have been working on a Memorial Day program. She added that it has always been a combined town/school program. She said that it will be on Tuesday, May 30, and there will be a parade from the school to Hillcrest Cemetery. She added that Proctorsville Fire Department will participate.

Bob Glidden moved/Mike Ripley seconded a motion to approve the Town Memorial Day program at Hillcrest Cemetery on May 30, 2023. All voted in favor.

13. Update on town activities

There was none.

14. Other business

There was none.

15. Adjournment

Mike Ripley moved/Shannon Devereux seconded a motion to adjourn at 7:13 pm. All voted in favor.

Minutes Approved: _____

Date: _____