

Select Board Meeting, Monday December 9th, 2019 in the Cavendish Town Office
Meeting Room at 6:30pm

Present: Bob Glidden (Chairman), Mike Ripley, Sandra Russo, George Timko, Stuart Lindberg, Brendan McNamara (Town Manager), Jen Leak (Recording Secretary), Ed McEneaney (OkemoValley TV) and citizens as listed on the attached sheet.

1. Call the meeting to order

Bob Glidden, Chairman, called the meeting to order at 6:30 p.m.

2. Act upon minutes of November 11th and November 25th, 2019th.

Brendan commented that the minutes of November 11th were for both the regular monthly meeting and the hearing regarding the Town Plan Amendments, while the minutes of November 25th were for the special meeting regarding the Watson property tax appeal which was mainly conducted in executive session. He added that he was not sure the November 25th minutes were emailed out to the Board members. George said that he did not receive them. Brendan said that he would email those minutes out and the Board could act upon them at the next meeting.

George Timko moved/Mike Ripley seconded a motion to approve the minutes of November 11th, 2019 for the Town Plan hearing and regular meeting as written. All voted in favor.

3. Adjust Agenda

Brendan said that he had a correction to make for item #4, Appropriation Requests for FY20-21 budget not FY19-20.

4. Presentations regarding External Appropriation Requests for inclusion in the FY 2020-21 Select Board Budget including: Black River Good Neighbors; American Red Cross; Women’s Freedom Center; VNA & Hospice; Black River Senior Center; Windsor County Mentors; Vermont Adult Learning; Windsor County Youth Services; SEVCA; HCRS; Okemo Valley TV; Council on Aging; Green Mountain RSVP.

The following organizations presented their External Appropriation requests:

Organization	FY21 Requested Appropriation
Black River Good Neighbors	1,000
Women’s Freedom Center	750
Visiting Nurse Assoc & Hospice	4,000
Black River Senior Center	5,000
Windsor County Mentors	750
Vermont Adult Learning	200
Windsor County Youth Services	400
SEVCA	1,000
HCRS	600

Okemo Valley TV	750
Senior Solutions	350
Green Mountain RSVP	200

5. Hear Citizens

Kem Phillips, Maureen Savage and Mike Harrington were all present and each made statements regarding the proposed Tierney Road quarry and possible tax revenue implications.

6. Select Board to consider action regarding Cooperative Agreement between the State of Vermont ANR Department of Forests, Parks and Recreation and the Town of Cavendish. (Proctor Piper Trail Project)

Brendan said that he had emailed this agreement to the Board for review. He said that VLCT had emailed a certificate of insurance coverage for the proposed trail. Tim Calabrese was present and said that the Planning Commission would apply for grants to construct the trail and an information kiosk at the trailhead. He said that they hoped construction could start in the spring.

Sandra asked where parking would be located. Tim said there is space at the landing within Proctor Piper Forest (in Proctorsville) for 4-5 cars in the summer, but it is not plowed so winter parking would be on Pratt Hill road. Sandra said that she thought lack of winter parking would be an issue. Brendan suggested that topic could be re-visited if it were.

Sandra asked what the maintenance costs to the Town would be. Tim said they would use volunteer labor to remove downed trees and branches and to repair washouts but he didn't anticipate any further maintenance. Brendan added that the Town Highway crew would not be involved in maintenance of the trail.

Tim said that the trail was intended for hiking and skiing/snowshoeing only, not mountain biking.

George Timko moved/Mike Ripley seconded a motion to approve the Cooperative Agreement between the State of Vermont ANR Department of Forests, Parks and Recreation and the Town of Cavendish for the Proctor Piper Trail Project. Bob Glidden, Mike Ripley, Sandra Russo and George Timko voted in favor. Stuart Lindberg voted against. The motion passed.

Sandra suggested talking with the residents at the end of Pratt Hill road regarding parking. Tim and Brendan agreed. Brendan said that he will sign and mail the agreement.

7. Board to Consider approval of Special Event Permit for Groennfel Meadery LLC.

Brendan said that Groennfel Meadery LLC has submitted a special event permit application for the three year anniversary celebration at DG Bodyworks in Proctorsville on Saturday, December 14th, 2019, from 5:15-9:15 p.m.

Mike Ripley moved/Bob Glidden seconded a motion to approve a Special Event Permit for Groennfel Meadery LLC. All voted in favor.

8. Select Board to consider approval of note in the amount of \$195,000 for 24 months at a rate of 2%, to account for Fire Districts tax rate calculation shortfall.

Brendan reminded the Board that they had decided to borrow this money to make up for the tax rate miscalculation shortfall.

Mike Ripley moved/Bob Glidden seconded a motion to approve a note in the amount of \$195,000 for 24 months at a rate of 2% from Berkshire Bank to account for the Fire Districts tax rate calculation shortfall. Bob Glidden, Mike Ripley, Sandra Russo and George Timko voted in favor. Stuart Lindberg abstained due to his being Treasurer of Fire District #2. The motion passed.

9. Discussion regarding upcoming budget work sessions.

Brendan said that in January the Board will start to review the proposed FY21 budget. The Board decided to begin budget work sessions on Tuesday, January 7th and Thursday, January 9th at 6:00 p.m. The regular monthly meeting will be held on Monday, January 13th, followed by another budget work session on Thursday, January 16th.

George invited any community members who wished to participate in these budget sessions to attend.

10. Town Manager to review possible need for emergency health order on a property in Proctorsville.

Brendan said that he and Doris Eddy, the Town Health Officer, visited a property at 1052 Main Street owned by Mr. Gattorna. Brendan said that Mr. Gattorna is renting the property to another individual who currently has no water because the water pipe is frozen. Doris has written a health order to Mr. Gattorna asking him to remedy the situation, but an emergency health order could be needed if he does not. Doris was present and explained how the emergency order would work. Brendan said that he will keep the Board informed.

11. Other business

Brendan McNamara – Brendan said that the Town has hired an assistant water/wastewater operator, Ron Davis, who started today. Brendan again thanked Randy's daughter Jackie who has continued to assist Randy for the past few months.

Stuart Lindberg – none.

George Timko – none.

Sandra Russo – none.

Mike Ripley – none.

Bob Glidden – none.

12. Executive Session

Mike Ripley moved/Bob Glidden seconded a motion to enter executive session at 8:08 p.m. All voted in favor. The Select Board and Town Manager moved into the Town Clerk's office.

Bob Glidden moved/George Timko seconded a motion to exit executive session at 8:25 p.m. All voted in favor.

13. Adjourn

Mike Ripley moved/Bob Glidden seconded a motion to adjourn at 8:26 p.m. All voted in favor.

Minutes Approved: _____

Date: _____