

**Select Board Meeting, Monday October 15<sup>th</sup>, 2018 in the Cavendish Town Office**

**Meeting Room at 6:30pm**

**Present:** Bob Glidden (Chairman), George Timko, Mike Ripley, Mark Huntley, Sandra Russo, Brendan McNamara (Town Manager), Bruce McEnaney (Assistant Town Manager), Jen Leak (Recording Secretary), Ed McEananey (LPCTV) and citizens as listed on the attached sheet.

**1. Call the meeting to order**

Bob Glidden, Chairman, called the meeting to order at 6:31 p.m.

**2. Act upon minutes of September 10<sup>th</sup>, 2018.**

*Mark Huntley moved/Mike Ripley seconded a motion to approve the minutes of September 10<sup>th</sup>, 2018. All voted in favor.*

**3. Adjust Agenda**

Brendan said there were no adjustments to the agenda.

**4. Hear Citizens**

There were no citizens wishing to be heard.

**5. Discussion regarding progress on Depot Street Bridge #58 and community concerns regarding design.**

Brendan said that Daniels Construction began digging test pits for the utility line placement under the Black River this week. He said that they expect to begin boring and replacing the lines next week. Brendan said that there were complaints about how Daniels left the work area after these test pits were dug. He and Randy addressed those complaints with Daniels Construction, Weston & Sampson Engineers and the State.

Brendan said that the residents adjacent to the river have been concerned about the design of the replacement bridge, and the Goodman's were present tonight to discuss that. The State has called for a standard industrial-looking steel rail which would extend across the Goodman's yard. Vtrans has agreed to paint the rail black and has scaled back the length that it would extend into the Goodman's yard, however Craig and Jess Goodman said that it would still be unsightly not only to themselves but to the neighborhood as a whole.

Brendan said that he spoke with Rob Young of Vtrans who said they are ready to put the project out to bid. Brendan said that the State historical department has signed off on the design and there are now three options:

1. the Goodman's can sign the easement and the project can proceed as planned
2. the Select Board can go to court and "condemn" the Goodman's property which would allow the project to proceed
3. Vtrans will drop this project and the Town will bear the entire cost.

The Goodman's agreed with this recap of the situation. Craig passed around some pictures of the new bridge on Route 103 in Ludlow. He said that he still did not understand why a better-looking railing like that one could not be installed on Depot Street. The Goodman's said that they were led to believe the Town and the neighbors would get more input on this project and were very disappointed that Vtrans has not followed through on that promise. Brendan said that he thought it might be possible to upgrade the railing if the Town paid for any resulting extra expenses.

Bob Glidden left the meeting at 6:45 p.m.

Mike suggested investigating the cost of installing a more appropriate guardrail. The Goodman's said that they did not want to be the ones holding up this project and asked when their decision needed to be made. Brendan said that he would speak with Rob Young to see what other options Vtrans would consider, what the costs might be and how soon a decision needed to be made. The Goodman's said that they would donate the \$500 landscaping stipend which Vtrans had offered them toward any excess costs the Town might incur. Mike suggested that flower boxes could be placed on whatever guardrails are installed to improve appearances.

Brendan said that he would contact the Goodman's after he talks with Vtrans.

**6. Town Manger to provide update on progress of Junk Yard Ordinance Enforcement Action at 223 Main Street.**

Brendan said that he wrote the letter to Mr. Merritt which the Board asked him to write last month. Brendan said that he and Bruce spoke with Mr. Merritt the day he received it. Since then Mr. Merritt has been cleaning up the property and is beginning to put up a stockade fence along his property line to hide the yard. Brendan said that would put the property into compliance with the junk yard ordinance although would not address the health issue (rats). He said that there is progress being made however and he will continue to monitor the situation.

**7. Select Board Member Mike Ripley to provide overview from the Regional Ambulance Coverage Forum that was held in Ludlow on October 4<sup>th</sup>.**

Mike said that Ludlow Ambulance Service is looking for solutions to offset their increasing expenses, which are partly due to lack of volunteers so that it has been necessary to hire full-time paid staff. Mike said that they have spoken with surrounding towns about the possibility of establishing a regional ambulance service.

Doris Eddy was present and asked how much the Town paid for ambulance services. Brendan said the FY19 amount was \$37,500.00, which had been negotiated down from a requested \$50,000. Mike explained that amount was based on a per capita assessment for all the Towns who currently participate. Brendan reminded the Board that the Town had talked with Golden Cross Ambulance last year, who proposed to cover this area for \$12,000. However, the local first responders wouldn't be able to respond and, since Golden Cross operates out of Claremont, the response times would have increased significantly. Sandra asked if Okemo Mountain also subsidized the ambulance service. Mike said that they did not and added that the Mountain did not add a significant number of calls since they have their own crew which handles a lot of incidents that occur on site. Mike said that the Ludlow Ambulance Service did not reach any conclusions and they continue to investigate options.

**8. Town Manager to update Select Board on progress of WWTF Aeration System Replacement, Replacement of the Town Highway Garage and other current projects.**

Brendan said that two tests of the sludge in the first lagoon showed high lead levels but a third test showed lower levels which allowed the sludge to be deposited in the Coventry NH landfill. He said that it should take 2-3 weeks to remove the sludge from the first lagoon and then the new aeration lines can be placed and the lagoon refilled. He hoped that work could be finished before freezing temperatures arrive. Brendan said that the other 2 lagoons would be done next year.

Brendan said that the recent rainy weather has slowed down the work on the Town Garage, but the roof and walls are being put up soon so that interior work can commence without being weather dependent. He said that the paving around the building is done and looks great.

Brendan said that repaving will begin on Twenty Mile Stream Road on October 17<sup>th</sup>. He said that Vtrans will be putting a shim coat on some areas of Route 131 which should be done by October 31<sup>st</sup>.

Brendan said that the Highway Department has been working on Felchville Gulf Road to clear out the ditches and improve sight distance in some areas. He added that the trailer used to transport the excavator needs significant work and it would be more cost-effective to replace it. Brendan said that the soil which has been taken out of the ditches is being used to fill in and level the old garage site.

John Turco was present and asked if the Town had looked at the gravel pit on Route 131 which was discussed at the last Board meeting. Brendan said that since the trailer is not usable they cannot move the excavator up there right now. He said that he hoped to do so by the end of next week.

Mark Huntley left the meeting at 7:20 p.m.

John asked if the new garage construction was on budget. Brendan said that it was. He said that the voters had approved a bond in the amount of \$400,000 and the Board had approved the expenditure of an additional \$75,000. He added that Randy Shimp has saved the Town considerable money by reviewing and adjusting the engineering plans.

9. **Select Board to review loan documents for WWTF Aeration System Replacement Project and consider possible resolution.**

Brendan said that the voters approved a bond in the amount of \$790,000, and the Board approved the expenditure of an additional \$75,000. Brendan said that the Board needs to make a resolution and sign the loan documents.

*Mike Ripley moved/Sandra Russo seconded a resolution to approve the VT Bond Bank loan in the amount of \$865,000 for the WWTF Aeration System Replacement Project. Sandra Russo, Mike Ripley and George Timko voted in favor. None were opposed.*

10. **Other business**

Bruce McEnaney – Bruce said that Phon Chambers, Highway Foreman, is offering to sell the Town a plow which would fit the new Highway utility truck for \$2000 (plus the cost of installation). Bruce said that it could be used in the school and office parking lots and he thought it would be a good purchase. Brendan said that the plow is used but in very good condition. (Mark Huntley returned to the meeting at 7:25 p.m.). Brendan said that he would get an estimate of the installation costs in writing and present it to the Board.

Bruce said that the Board had discussed awarding him a quarterly stipend of \$300 for cell phone service and mileage reimbursement in executive session which needed to be approved in open session. *Mike Ripley moved/Sandra Russo seconded a motion to award Bruce a quarterly stipend of \$300.00 for cell phone service and mileage reimbursement. All voted in favor.*

Brendan McNamara – Brendan said that he wanted to remind those present and those watching on Okemo Valley TV that the November elections will take place at the Proctorsville Fire Station.

Sandra Russo – none.

Mark Huntley – none.

Mike Ripley – none.

George Timko – George asked if the auction for the Town-owned property on Main Street in Proctorsville was still on track for October 24th. Brendan said that it will be sold at auction but not in October because the Town Attorney needs to post a Notice of Auction. He said that it will be re-scheduled sometime in November.

**11. Adjourn**

*Mike Ripley moved/Mark Huntley seconded a motion to adjourn at 7:31 p.m. All voted in favor.*

Minutes Approved: \_\_\_\_\_

Date: \_\_\_\_\_